



AEBG Advisory Committee Meeting Minutes

DATE: FEBRUARY 15, 2017

TIME 2:00 – 4:00 PM

LOCATION: SWC ROOM 214

NOTE TAKER	Melissa Torres			
CO-CHAIRS	Mia McClellan	Dr. Ryan Burke		
ATTENDEES:	Erica Dibello-Hitta	Sara Garcia-Salgado	Mary Murphy	Phyllis Sensenig
	Michelle Dullea	Alicia Hernandez	Crystal Robinson	
	Diane Edwards	Virginia Mendoza	Shane Schmeichel	
HANDOUT(S)	January 18, 2017 Meeting Minutes SBAEC 2016-17 Governance Rules and Procedures TOPS Pricing AEBG Webinar Slides AEBG CLASP Survey Student Data Collections Q&As			
DISCUSSION / INFORMATION	<ul style="list-style-type: none"> • Welcome and Introductions • Approval of Minutes – Crystal called for the review of minutes. Adoption of Minutes: January 18, 2017 – APPROVED with no correction. • Agenda item 1 – Marketing Update: <p style="margin-left: 20px;">Press Release came out on February 8, 2017 announcing our consortium and website.</p> <p style="margin-left: 20px;">Year 2 RFP was released February 10, 2017 through Demand Star, also placed an ad on Star News. All communication will be done through SUHSD’s Purchasing Department. The Implementation Team will interview and select the marketing agency.</p> <p style="margin-left: 20px;">Facebook Digital Ad – came out on February 13 and it is a link to consortium website. Cook + Schmid is now tracking website hits and will provide numbers to Crystal on a weekly basis.</p> <p style="margin-left: 20px;">South County Economic Development Council Meeting on February 22, 201 - Crystal will do a power point presentation. Dr. Burke, Mia and Shane will attend to answer any questions. Will have postcards available to hand out at event.</p> • Agenda item 2 – Consortium Activities: <p style="margin-left: 20px;">Mid-Term Evaluation – Tabled.</p> <p style="margin-left: 20px;">Workgroup Update – SWC: The Chancellor’s Office has approved the six new Non-Credit ESL classes that were designed based on the consortium workgroups. SWC ESL faculty interested in getting together with SUHSD ESL faculty to discuss CASAS test results. SUHSD will reconvene workgroups soon to revisit work done last year and to see what needs to continue. Got okay from Dr. Burke to write Math Curriculum. SWC wants to get faculty observations going.</p> <p style="margin-left: 20px;">SWC Courses at SUHSD and CUSD – SWC and SUHSD need MOU. CUSD needs a Facilities Agreement – more information to follow.</p> 			

CASAS Summer Institute – June 13-15, 2017 in Orange County. Register by February 17th for early bird rate. Data and Accountability funds will be used to pay for consortium members attending.

CLASPS Survey due February 27 – the survey is to help determine the effectiveness of AEBG. It went out to all project directors. Crystal is requesting each district respond to survey and she will compile all the responses into one and submit to state.

AEBG Webinar– there were two on Monday, February 13th. First part was on AEBG 101 and the second one went into data. Crystal highly recommends that all administrators, counselors and teachers watch these webinars.

AEBG Regional Training - April 17, 2017 at Vista Adult School. Register through CASAS website.

- **Agenda item 3** – Super Region Update:

Partner Conference will be held on March 14, 2017 at Poway Unified School District. Have invited all WIOA Partners.

Non-Credit Summit – Diane will attend summit in May and provide more details.

SDWP WIOA Regional – public comments on plan due March 8, 2017.

Facilitator for Super Region Meetings – Sara and Diane will co-facilitate the April and May meetings.

- **Agenda item 4** – Deliverables:

Governance Rules and Procedures. Under Advisory Committee we discussed adding public comments time limit, a maximum of three minutes per person. Item is still under discussion.

Third Quarter Data and Data Integrity Reports due April 30, 2017.

15-16 & 16-17 Budget Revisions due June 20, 2017. Crystal is requesting that they be done before Spring Break. Crystal will work with implementation team to review budgets.

- **Agenda item 5** – Data & Accountability: TOPS Pricing – for SWC and CUSD there is a fee for every AEBG students and for SUHSD there will be a fee for CTE students only. We will wait to pay until we have the actual 16-17 student numbers after August 1.
- **Agenda item 6** – CDC Items: Next CDC meeting will on April 19, 2017 at SWC. There will be two actions items: Governance Plan Updates and CFAD.
- **Agenda item 7** – Other: None.

Meeting adjourned at 4:16 p.m.

