

***Executive Summary: Three Year Plan Update  
The South Bay Regional Adult Education Consortium  
Vision, Long-Term Goals and Three-Year Strategies***

This document provides an update of the vision, mission, goals and three-year strategies that were presented in the South Bay Regional Adult Education Consortium's AB86 Plan, submitted in March 2015. This update addresses the seven adult education program areas that were approved in AB104, the Adult Education Block Grant (AEBG) implementation legislation.

**Vision**

The South Bay Adult Education Consortium is a collaborative of South Bay educational districts (Southwestern College, the Sweetwater Union High School District and the Coronado Unified School District) committed to an ongoing effort to strengthen and enhance adult learner access, persistence and success.

The South Bay Adult Education Consortium members offer well-aligned educational programs that provide the region's adults with equitable access to educational services that will prepare them for citizenship, for completion of a high school equivalent degree, to gain skills for high demand jobs, and to transition to postsecondary institutions and/or the workforce. Adult education includes programs designed specifically for residents with disabilities, in strong collaboration with public and private partners.

**Mission**

Southwestern College, the Sweetwater Union High School District and the Coronado Unified School district build on the strengths and resources that each member of the Consortium brings to the partnership to create an integrated, dual-delivery system of high quality educational programs and services tailored to the needs of the adult residents of the region.

A range of adult education services help students to acquire the skills needed to participate fully in the community and succeed in educational programs, and to become ready for a career with a sustainable, living wage.

Adult learners in the South Bay receive integrated support. The South Bay Adult Education Consortium members collaborate with other organizations to provide a continuum of services in the community and ensure that there is "no wrong door" for adult learners to enter the education pipeline.

**Long-Term Goals**

Goal 1. Students are able to access affordable educational services (in the seven program areas) that enable them to gain foundational academic knowledge and learn skills, regardless of how long it takes them to achieve their goals. The seven program areas are:

- Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.
- Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.
- Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
- Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.
- Programs for adults with disabilities.
- Programs in career technical education that are short term in nature and have high employment potential.
- Programs offering pre-apprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.

Goal 2. All adult education programs within the South Bay Consortium are aligned and offer clearly sequential coursework in academic pathways across Consortium members.

Goal 3. Information about student assessments and academic achievement is available to all adult education providers in the region, without requiring that students complete duplicative assessment testing or paperwork.

Goal 4. Adult education students have access to the support systems they need to learn effectively.

Goal 5. Adult education programs serve adults with disabilities.

Goal 6. Adult learners in the region are able to access online information about the adult education/noncredit programs available to them.

Goal 7. All teachers of adult education/noncredit classes in the region are well-trained to facilitate adult learning in the seven program areas.

### **Three-Year Strategies to Address the Goals and AEBG Program Objectives**

The Steering Committee obtained community input about the gaps in adult education programs and services and strategies to address these goals. The strategies to address these goals are listed below, organized into the AEBG project objectives 3-7 (Objectives 1 and 2 address current

programs and regional needs for adult education, and do not include specific implementation strategies).

**Objective #3:** Integrate existing programs and create seamless transitions into postsecondary education or the workforce.

- 3.1 Create educational pathway maps and checklists for every program pathway between adult education and college programs; develop a Master Schedule that aligns sequential courses.
- 3.2 Crosswalk current assessment processes and scores, and share assessment interpretation to avoid creating barriers to students.
- 3.3 Review and align curriculum across systems in Adult Basic Education (ABE), English as a Second Language (ESL) and Career Technical Education (CTE).
- 3.4 Offer College Survival seminars and/or Personal Development classes at SWC, SUHSD and Coronado Unified.

**Objective #4:** Activities to address the gaps identified in Objective 1 and Objective 2, updated in 3-year Plan.

- 4.1. Maximize instructional capacity, including related support functions and services.
- 4.2 Develop a three year marketing plan.
  - 4.2.a Develop a user-friendly website and mobile application for students, Consortium members that provides a one-stop online resource.
  - 4.2.b Utilize social media for outreach and promotion to all users (including individuals with disabilities, caregivers, and support providers).
  - 4.2.c Provide all informational materials and sessions in Spanish and other languages.
  - 4.2.d Disseminate information about resources available and importance of disclosure of disabilities in education, with specific outreach to adults with disabilities and their families.
- 4.3 Create a noncredit basic skills academy at SWC.
- 4.4 Allocate student support services to adult learner students at SUHSD, Coronado, and SWC in alignment with district policies.

- 4.5 Develop an orientation that educates students about needed preparation and program pathways, matriculation services (including assessment and follow-up activities), and student support services, with links to Member services (no wrong door).
- 4.6 Provide assessment for Adult Education/noncredit students that includes Reading, Math, Computer Literacy, and career exploration and that identifies immediate and long-term needs for student services.
- 4.7 Develop curriculum in ABE, ESL, and CTE specifically for adults with disabilities.
- 4.8 Develop new CTE curriculum that aligns with current labor market needs, in areas such as renewable energy, construction, manufacturing and transportation.
- 4.9 Develop and offer short workforce readiness courses designed to meet the needs of any adult entering or re-entering the workforce (including but not limited to resume development, job search strategies, applications, and interviewing skills).
- 4.10 Determine the specific skills students need to qualify for apprenticeship programs offered throughout San Diego County; modify or develop adult education and noncredit courses as needed to teach these skills to South Bay Consortium adult education students.
- 4.11 Create a noncredit/adult education course or course sequence designed to prepare adults of any age in the requirements of the Common Core State Standards, and how to tutor and support elementary and secondary school students learning those subjects.
- 4.12 Explore liaison services for students with disabilities to support student transitions to sustainable employment.
- 4.13 Provide a noncredit student identification card at SWC so noncredit students can access all services for which they are eligible.
- 4.14 Provide financial aid information and assistance for students in adult education/noncredit.

**Objective #5:** Approaches proven to accelerate a student's progress

- 5.1 Offer more distance learning and hybrid courses, with flexible course schedules and timeframes.
- 5.2 Investigate integrated/contextualized learning models.
- 5.3 Create cohorts and learning communities of students (such as Adult Education cohorts transitioning into SWC, Job Corps graduates, transitioning prisoners, WIOA students).

- 5.4 Develop an Adult Education/noncredit identifier in the SWC application that facilitates granting of credit for articulated CTE coursework.
- 5.5 Restructure ABE classes at Adult Education so that students are scheduled into homogeneous groups by skill level and course content.

**Objective #6:** Collaborate in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration and improve student outcomes.

- 6.1 Implement shared professional development seminars and workshops on topics in adult education; include regional meetings with external experts.
- 6.2 Conduct an annual Professional Development Conference for Consortium members and partners, covering all adult education program areas and the use of technology in adult education.
- 6.3 Create professional learning communities of teachers and faculty members in like programs (for example, CTE or counseling), including online collaboration and webinars.
- 6.4 Provide support to teachers new to working with adult learners.

**Objective #7:** Leverage existing regional structures, including, but not limited to, with local workforce investment areas.

- 7.1 Identify available community-based supportive services for adult learners (such as childcare, transportation, and housing) and create a regional asset map for informed referral and to help remove barriers to accessing services.
- 7.2 Coordinate with the One-Stop Center to offer workforce readiness classes on-site and disseminate information to WIA participants about adult education opportunities in South Bay.
- 7.3 Coordinate with the regional library system to provide tutor training to adults so they are able to help elementary and secondary students succeed academically.
- 7.4 Collaborate with local university social work internship programs to provide social work services to help students access community-based resources.