



## AEBG Advisory Committee Meeting Minutes

DATE: AUGUST 16, 2017

TIME 2:00 – 4:00 PM

LOCATION: CVA ROOM 101

<b>NOTE TAKER</b>	Melissa Torres			
<b>CO-CHAIRS</b>	Mia McClellan			
	Mary Alvarado	Ely Freedman	Crystal Robinson	Margaret Welsh
	Wes Braddock	Sara Garcia-Salgado	Adriana Sanchez-Aldana	
	Michelle Dullea	Natasha Martinez	Phyllis Sensenig	
	Diane Edwards	Dan Perusich	Diana Vera-Alba	
<b>HANDOUT(S)</b>	<p>August 2, 2017 Meeting Minutes            Measuring Our Success Data &amp; Accountability and Common Assessment in the California AEBG Program            Measuring Our Success 2017-2018 &amp; 2018-2019 Power Point</p>			
<b>DISCUSSION / INFORMATION</b>	<ul style="list-style-type: none"> <li>• <b>Welcome and Introductions</b></li> <li>• <b>Public Comment</b> – None.</li> <li>• <b>Approval of Minutes</b> – Crystal called for the review of minutes. Adoption of Minutes: August 2, 2017 – APPROVED with no correction.</li> <li>• <b>Agenda Item 1 – AEBG Office Update:</b></li> </ul> <p>Crystal presented Measuring Our Success Data &amp; Accountability Systems and Common Assessment in the California AEBG Program - this report came out from the AEBG office and it's our data &amp; accountability requirements for 17-18 &amp; 18-19.</p> <p>Data history: In 15-16 each consortium came up with their own definitions, when it came to compiling data by the state it couldn't be done. Last year, 16-17 we used a standardized template, the WIOA Data Integrity Report, which included CTE and skewed data. This year, 17-18 the AEBG state office created field teams, made up of administrators, adult education providers and community college providers and they came up with several recommendations for the AEBG office for defining data.</p> <p>AEBG Data &amp; Accountability Systems: A Common Data Element Dictionary has been completed but hasn't been released yet. Also, a Data Launchboard is coming from the Chancellors Office.</p> <p>Leveraging of Existing Data &amp; Reporting Processes – everyone is using TOPs for 17-18 in 18-19 Community Colleges will not have to use TOPS, AEBG is retrofitting MIS and CCC Apply for them to use.</p> <p>Reporting Timelines – Program Year July 1 – June 30; Post Program Year July 1 – March 30            AEBG will collect data on all K-12 adult education and Community College non-credit students participating in AEBG program areas. This is different from what we've been doing. In 15-16 Community Colleges reported credit and non-credit. In 16-17 Community Colleges reported AEBG funded courses only. In 17-18 they are reporting on non-credit regardless of the funding source. The rationale is to capture capacity being developed by consortia who are braiding funding to increase services to adults regardless of fund source.</p> <p>AEBG Populations &amp; Programs: Instead of having 7 program areas, the field teams have identified the following 4 main program areas: ESL, ABE, ASE and short Term CTE. Along with 5 sub-areas for specific populations: Adults with Disabilities, Workforce Entry/Re-Entry, Pre-apprenticeship, Integrated Education &amp; Training and Adult Training to Support Child School Success.</p>			

AEBG Reporting Elements & Definitions: Adults Served by the Consortium - all K-12 adult education students or Community College non-credit students, with one or more instructional contact hours in any AEBG program area and/or received support services. Not collecting extensive data on this group. Crystal will ask state office for further clarification. Example if they see a counselor before class even if they don't attend a class.

Adults served by members of the consortium who have demonstrated the following measures of progress with 12 or more instructional hours of contact:

- a) Improved Literacy and Basic Skills
- b) Completion of HS or HSE
- c) Completion of Postsecondary Certificates, Degrees or Training Programs
- d) Placement into Jobs – AEBG will align data reporting to WIOA to capture employment 2 and 4 quarters after exit
  - 1) match off AEBG participant date & the EDD Wage File
  - 2) post-exit survey for participants who don't provide SS #'s
- e) Improved Wages
- f) Transition to Postsecondary

- **Agenda Item 2 – Data & Accountability:** AEBG Regional Training Policy & Data Collection will take place October 17 & 18, 2018 at Vista Adult School. Registration is available through AEBG website.
- **Agenda Item 3 – Other:** Diane opened up a conversation about process and relationships within districts. She's concerned this group works well and shares information but information outside this group is not being shared well. Finds assumptions troubling and opinions formed about SWC from people attending these meetings. Unfortunate those conversations couldn't be formed at these advisory committee meetings.

Wes commented that those feelings are based on misconceptions and rumors. Its good teachers are at advisory committee meetings to send information back.

Ely stated it's nothing personal, SUHSD teachers got report before the meeting. She agrees there should be transparency. If teachers continue to attend advisory committee meetings and give input before a final document, then there could be a better relationship.

Natasha feels there is no significant communication. She would like to see timeline on website about when things are happening.

Margaret Welsh stated that besides jobs there are other concerns. Adult Education is not given value of priority, adult education being bankrupt, step back if money goes in different direction.

Mia asked the group How can we effectively as a consortium get the information out?

Sara is sending information about AEBG meetings through site secretaries and will share information at PLC's. Crystal and Sara will go to SUHSD's PLC to answer questions.

Phyllis will write a paper on the history of AEBG and we will post in on consortium website.

Meeting adjourned at 4:00 p.m.

