



SAN DIEGO SUPER REGION MEETING

January 14, 2019; 1:00 pm – 3:00 pm
Poway Adult School, 13626 Twin Peaks Rd, Poway, CA 92064

MINUTES

Attendees:

Crystal Robinson, Pam Garramone, Liz O'Shea West, Kathleen Porter, Brian Head, Patrick Ross, Kim Bellaart, Michael Reynolds, Melanie Hitchcock, Kim Zant, Ute Maschke, Kelly Henwood (Zoom)

1. Welcome/Introductions/Additions to Agenda: [Happy 2020!](#)
2. Super Region Reports/Updates
 - Consortia Updates
 - South Bay: Focus on research data and transition research project, mapping out the student journey, interviewing stakeholders, document analysis, producing a landscape survey – study is going really well
 - SDCE/San Diego Adult Ed: Focus on transitions; developed a warm hand-off sheet to help staff and students make the best choices (from the wide variety of programs offered at SDCE and the college district overall); might expand Gateway to College initiate pending WIOA title I funding; did a lot of outreach to HS dropouts (letter to students and family, "2020 is a great year to graduate") – response rate has been really high and indicates that this is a good way to connect to families and build a family network
 - ETCN: Will host first East corridor consortium career and education fair April 29; ran first data dialog for the consortium – went really well; initiated digital marketing campaign with Echo Media to utilize and maximize social media outreach – Escondido has a new sign on the building visible from I-15; are looking into a new case management system to track transitions (presentation by Huntington Beach, where the CMS has been implemented successfully)
 - ERAE: are running intersessions to introduce ESL, ABE, and ASE students to other programs offered through adult ed; will facilitate professional learning week Jan 21-24, with stakeholder summit 01/24 – the week features workshops that are applicable across program areas; changes in academic program to reflect new district standards for integrated math; working on data analysis project (combining quantitative and qualitative data analysis) to develop tailored benchmarks and metrics
 - Partner Updates
 - SDWP will facilitate Partner Resource Summits
 - South: February 12, 10am – 1pm

- Metro: February 6, 10:30am – 1pm
- East: February 12, 1:30 – 4pm
- North: TBD
- Summits to provide a professional dev opportunity for career center front-line staff to learn more about the services each of us provide to our customers

is to provide a professional development opportunity for our front-line staff to learn more about the services each of us provide to our customers.

3. CAEP updates – due dates

- January 31: Student data (Q2) due in TopsPro
- March 1: 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q2)
- March 1: Close out of 17/18 Member Funds due in NOVA
- Due Dates
TAP events

4. Discussion

- Item I: Next decade – next steps – next projects
- Develop a shared understanding of what we envision the partnership with Strong Workforce could look like. How do we empower ourselves and make sure our voices (adult ed and non-credit) are truly heard? We might need to develop a structure that makes it easy for partners to access us. We need to be sure whom we are representing.
- Review with Strong Workforce what the purpose of workgroups (esp. 1B) and the time commitment are/would be. Additional questions:
 - At which stage is the mapping project? What is the envisioned purpose of the mapping tool?
 - What are the reasons for the delay on the project?
 - How are we involved in (which) data collection?
 - How does the mapping project fit into the larger work?
- Kathleen offered to share out a draft for restructuring – based on work she already prepared for K-12 – and create a steering committee that would become the representative for us; Kathleen emphasized that we need to ask the County Office of Ed to resume their support (and become the convener of meetings); school boards could approve who presents K12-adult ed (and an alternate) at regional meetings (of various kinds).
- If County Office of Ed resumes convener role, perhaps they could turn to Strong Workforce for budget (if and as needed).

SEE ACTION STEPS BELOW

- Need to start thinking about next chair of the roundtable. We had originally agreed that we would rotate. (This year should remain the exception.) Recommendation:
 - 2020/21: Inland North (ETCN)
 - 2021/22: SDCE/San Diego Unified

- 2022/23: Southwestern/Sweetwater
- 2023/24: MiraCosta/Costal North
- 2024/25: East Region Adult Education Consortium
- Item II (1:45 pm): Strong Workforce Regional Consortium – Partnership: Goals and Mapping (Conversation with Kim Zant, Career Pathway Manager, Strong Workforce)
- We agreed that the goals for the work group will stay as agreed upon.
 - We added a strategy to goal 1: Strategy d: Build student roadmap to include adult ed and non-credit at various points on the map (and not just as a feeder)
 - We added an activity to goal 1: Revise student roadmap to include adult ed and non-credit at various points on the map (and not just as a feeder)

ACTION STEPS

- We agreed that we want to focus on selected deliverables (based on activities) for this (the remaining) school year:
 - Revise student roadmap to include adult ed and non-credit at various points on the map (and not just as a feeder)
 - Include workforce development board in regional (adult ed and non-credit) meetings
 - Clarify adult ed/non-credit pathways and data localization to service areas and develop pathway maps (*pending Randy's/WestEd's availability and accuracy of data*)
 - Disseminate adult ed/non-credit pathways maps (*pending Randy's/WestEd's availability*)
 - Include adult ed and non-credit representatives in policy discussions (We would like to make this more general (not specific to early college credit discussions).
- Next action steps for the super region and stakeholders
 - Kim Z. to reach out to WestEd, in particular Randy T., to set up a follow-up meeting with super region roundtable, for an update on the pathway mapping project.
 - Super region representatives to look at regional structure for possible re-organization and constitution of steering committee (through February; finalize in March)
 - Super region representatives to put together a project plan and timeline for deliverables agreed upon (see above) - Ute to share out google doc with deliverables and request for feedback
 - Kim Z. to send list of all work group and sub-committee meetings where super region members (or a representative from the roundtable) should be present
 - Ute to share out invitation to all consortia to inquire who would be interested in participation in work groups and/or sub-committees
 - Kathleen to send draft of K12 structure document to the group for feedback. We will discuss at February roundtable.
 - Super region roundtable to nominate new co-chair for work group 1B (in February or March, pending project timeline)
 - Road map to be built by West Ed with regional input

5. Next meetings and locations

- February 11, 2020 @ [SDCE, North City Campus Multi-Purpose Room \(8355 Aero Dr, San Diego, CA 92123\)](#)
- March 10, 2020 @ [Southwestern/Sweetwater](#)
- April 14, 2020 @ [East Region/Grossmont Adult Ed](#)
- May 12, 2020 @ [Vista Adult School](#)