CALIFORNIA
ADULT EDUCATION
PROGRAM

SAN DIEGO SUPER REGION MEETING
October 9, 2019; 1:00 pm – 2:30 pm
Montgomery Adult School, 3240 Palm Ave, San Diego
MINUTES

Attendees:
Crystal Robinson, Pam Garramone, Patrick Ross, Lola Gaona, Monica Melgoza, Sara Garcia-Salgado, Liz O'Shea West, Cynthia Nagura, Suzanne Sebring, Kim Bellaart, Mike Reynolds, Adriana Sanchez-Aldana, Susie Taylor, Jay Marquand, Kate Alder, Cynthia Gonzales, Bea Aguilar, Jane Eguez, Melanie Hitchcock, Diana Vera-Alba, Peter McGuinn, Ute Maschke

1. Welcome/Introductions/Additions to Agenda

2. Super Region Reports/Updates
   - Consortia Updates
     - South Bay Adult Ed – focus on transitions and data sharing efforts across members
     - ETCN – will also look at data across consortium; work on PD plan to match annual plan; expand pre-apprenticeship; focus on pre-college levels in light of AB 705
     - MiraCosta – piloting etesting*; building better bridges out of non-credit into credit
       request to CASAS to allow for updates directly online (in etest)
     - SDCE – investigation/work on how different initiatives can be aligned effectively
     - ERAE – started Business Roundtable and work successfully with business partners who have expressed interest and willingness to expand partnerships on regional level; partners work on curriculum revisions, industry tours and alternative internships; one partner – Caliber Collison – is ready to expand this model to other consortia;
       Ute invited consortia participants to contact her if there is interest to partner with Caliber Collision: They are looking for qualified employees - lots of them in repair, office assistant, finance tech, customer service, etc., and are willing/interested in hiring directly from adult schools "they can trust." Course outlines are reviewed, benchmarks are aligned; business representatives meet with instructors, do shop tours, etc. and are willing to hire directly. They want to expand that type of partnership throughout the region, especially with adult schools.

   - Partner Updates
     - *SDWP: Q2 MOU partnership meetings will take place*
       1. *Metro, October 14, 10 – 12*

- Meeting/Conference Reports and Updates
    - o CAEP Directors' Meeting September 27, 2019
      Not too much new stuff. There was word of a common intake form (but no details), a reference to "performance incentives" as a possibility, and a general focus on workforce readiness
    - o CAEP Summit October 29-30, 2019
    - o <u>CCAE Southern Section Conference</u> October 18-19, 2019

3. CAEP updates – due dates
   - October 30: member plans and member budgets certified in NOVA
   - October 30: Student data (Q1) due in TopsPro
   - <u>Due Dates</u>
     <u>TAP events</u>

4. Discussion
   - Item I: Strong Workforce Regional Consortium – Partnership
       - o Generally speaking, participants voiced interest in learning more/understanding better which assumptions were going into the process the Regional Consortium seems to/is promoting. What lens is WestEd using? What would the interactions between Career Education and adult ed look like? How do we ensure this is not a one-way process?
       - o There is agreement that a partnership and a mapping project (yet to be defined) are important.

5. Next meetings and locations
   - November 12, 2019 @ MiraCosta, Oceanside
   - December 10, 2019 @ Poway Adult School

This roundtable will be followed by a meeting with representatives from the Strong Workforce Regional Consortium, 2:30 – 4:00 pm.

The second meeting focused quite a bit on revising the proposed goals, strategies, and activities. (Revised version to be shared out by WestEd.) We agreed that a common understanding is crucial and worth extra time. We would want to facilitate nuanced differences between adult ed and non-credit. One of the challenges to address is that the super region is a collaborative group (and not an entity) and that CAEP is structured differently.

WestEd shared out three questions for discussion. Ute suggested to set up a google doc to provide a space for collaborative editing in preparation of the next meeting. The document, "What is the purpose of pathway mapping for Adult Ed and Non-credit?" can be accessed <u>here.</u> Please add your thoughts.