



CAEP Advisory Committee Meeting Minutes

DATE: MAY 12, 2021

TIME 2:00 PM

LOCATION: ZOOM

CO-CHAIRS	Jennifer Lewis	Dr. Ryan Burke		
	Anel Martinez	Dr. Jay Marquand	Crystal Robinson	Dana Orozco
	Diane Edwards	Myesha Jackson	Carol Ross	Melissa Torres
HANDOUT(S)	April 14, 2021 Meeting Minutes			
	<p>Review/Approval of Minutes – Crystal called for the review and approval of minutes. Minutes approved with corrections.</p> <p>2021-2022 Annual Plan - Started conversation regarding Annual Plan CAEP state goals. Overarching CAEP goals are Gaps in Services, Seamless Transitions, Student Acceleration, Leveraging Resources and Professional Development. Data and Transitions team will be the main focus next year.</p> <p>Advisory Committee broke out into groups for discussion of strategies. The following ideas were discussed.</p> <ul style="list-style-type: none"> ▪ Gaps in Service – <ul style="list-style-type: none"> ○ Academic tutoring for adult school students ○ Regional effort: Program Finder Tool ○ SWC Continuing Ed new curriculum rollout ○ ESL academic at adult school peer tutoring/mentoring from SWC or SDSU teacher credential students ○ CTE Curriculum: Utilize labor market information (SDWP/COE/Launchboard) to identify new programs/curriculum to create as a consortium - similar to the Regional Consortium role for colleges ○ Marketing to increase access ○ Building support for DSS services ○ Wellness and mental health support/PD - trauma related to reopening. ○ SWC possibly offer or host citizenship courses (taught by AS instructor) on Saturdays or during times not available at AS. ▪ Seamless Transitions – <ul style="list-style-type: none"> ○ Data & Transitions teams to complete project thru Phase IV ○ SWC follow-up on SB 544 and related processes ○ AS Dual enrollment in noncredit CE ○ Student progress indicators/transcripts ○ Individual Student Education/Goal Plan ▪ Student Acceleration – <ul style="list-style-type: none"> ○ Regional effort: Early College Credit Handbook ○ SWC Noncredit Progress Indicators Project ○ Broader conversation and planning around cross-district pathways 			

- Intentional scheduling and enrollment management so that students can complete in less time
- Explore competency based instruction for a pilot program
- New CPL (credit for prior learning) at SWC under discussion

▪ **Leveraging Resources –**

- College survey to reveal projects with similar outcomes
- SUHSD Adult Ed Continuous Improvement Plan (CIP)
- SUHSD Adult Ed Perkins Plan
- SUHSD Adult Ed Workability II Plan
- Immigrant Integration Framework
- Identify courses at SWC that can be embedded in AE courses such as OSHA with Building Maintenance/ Welding/Drones; Customer Service Skills w/ Admin Professional
- Wrap around support services and counseling for all ESL students.
- Identify and share district and community resources for targeted student groups (e.g. undocumented/Dreamers, disabled...)
- Explore additional sources of funding to enable development of services outside districts parameters (e.g. grants, HSI funding, other sources for our consortium not just our individual districts).
- Collaborate to enhance and expand K12 Success program

▪ **Professional Development –**

- CALPRO Collaborative Curriculum Alignment Community of Practice
- CAEP Launchboard
- CAEP State Goals
- CAEP Summit
- Strategic Planning for next 3 year plan
- Strategic Marketing Efforts
- Equity focus across all of our planning and efforts

