



CAEP Advisory Committee Meeting Minutes

DATE: August 17, 2022

TIME 2:00 PM

LOCATION: ZOOM

<b>CO-CHAIRS</b>	Dr. Ryan Burke	Jennifer Lewis		
	Crystal Robinson	Titi Nguyen	Sara Garcia-Salgado	Dr. Christine Jensen
	Dana Orozco	Dr. Jay Marquand	Jackie Macias	Myesha Jackson
	Diane Edwards	Carol Ross	Andrea Aragoza	

<b>HANDOUT(S)</b>	<a href="#">May 18, 2022 Meeting Minutes</a> <a href="#">CAEP 22-23 Annual Plan Presentation</a> <a href="#">CAEP 22-23 Annual Plan Draft</a>
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	<ul style="list-style-type: none"> <li>• <b>Review/Approval of Minutes</b> – Crystal called for the review and approval of minutes. Minutes approved with no corrections.</li> <li>• <b>CAEP 22-23 Annual Plan Overview</b> – Crystal presented the Annual Plan. Asked members if they want to continue with marketing campaign. It would require additional funding. Members agreed to continue marketing but make better efforts to get more students to enroll. Members approved the annual plan is now ready for CDC approval on September 8, 2022.</li> <li>• <b>CAEP 22-23 Allotment Amendment</b> – Additional funding is coming; voting is not required. Crystal will be working with CDC members to approve in NOVA by September 1, 2022.</li> <li>• <b>Transitions Team Update</b> – Titi shared student maps. Will share all information with the transitions team through a google folder. Titi's last day is Monday, August 22, 22.</li> <li>• <b>Data Team Update</b> – Eduardo is compiling data from the survey from SB554 students. Wants to gather additional information and give presentation to Crystal in October.</li> <li>• <b>Marketing Update</b> – Update provided in Annual Plan presentation.</li> <li>• <b>Member Curriculum Update -</b> <ul style="list-style-type: none"> <li>o SUHSD – no update</li> <li>o CUSD – no update</li> <li>o SWC – new reading classes are coming in this fall to address literacy problems in the area. Energy Efficient Job Training course also coming this fall.</li> </ul> </li> <li>• <b>Upcoming PD-</b> <ul style="list-style-type: none"> <li>o CAEP Directors Summit September 19-23, 2022; virtual event</li> <li>o CAEP Summit October 25-28, 2022. Register ahead of time, virtual event</li> </ul> </li> </ul>
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- **Other:**

- SWC Continuing Education is working with partners to bring Continuing Ed to them through mobile van to provide registration assistance, orientation and more.
- SWC and SUHSD Articulation meeting October 12, 2022.
- Counselor breakfast taking place on September 9, 2022 at SWC.
- SWC now has a Noncredit Counselor who will be helping students transition.
- CAEP CDC meeting September 8, 2022 to approve 22-23 Annual Plan. We have a new SWC CDC member, Dr. Isabelle Saber.

