



CAEP Advisory Committee Meeting Minutes

DATE: November 18, 2020

TIME 2:00 PM

LOCATION: Zoom

CO-CHAIRS	Ryan Burke	Jennifer Lewis		
	Christine Jensen	Andrea Zaragoza	Myesha Jackson	Dana Orozco
	Anel Martinez	Jay Marquand	Diane Edwards	Sara Garcia-Salgado
	Carol Ross	Melissa Torres		
HANDOUT(S)	October 21, 2020 Meeting Minutes November 18, 2020 Meeting Agenda			
	<ul style="list-style-type: none"> • Review/Approval of Minutes – Jennifer called for the review and approval of minutes. Minutes approved with no edits. • Member Updates: <ul style="list-style-type: none"> - SUHSD: Second device distribution for students taking place today. Sara will be on radio show SUHSD Adult Ed is participating in CASAS pilot for smart phones. - CUSD: Posted the Register Behavioral Technician job announcement; hoping to launch class this Spring. Meeting with teachers and reviewing courses for CTE, trying to narrow down to make it more targeted and also for better enrollment. - SWC: Jaguar Pathways - vet team is focusing on creating pathways and pipeline from Non Credit to Credit across all CAEP Areas, particularly in Career Ed. Involved in onboarding processes in Website, making sure it's mirroring what's happening on credit site. December 4th Resilient Job Study Event at SWC. Data from this study will help with programing. December 2nd and 3rd Counselor Conference. • SWC CTE Programs - Fact Sheets: SWC does this every 2 years for Career Ed programs to report to governing board. During meeting we looked at Medical Assistant program. All reports have four parts to them: 1) Enrollment, Completion and Employment 2) Regional Labor Market Demand 3) Regional Training Program Supply 4) Preliminary Gap Analysis. Link to SWC Career Education Fact Sheets (Fall 2020): https://drive.google.com/drive/folders/17pmI1KlRdOfVWwRlw7jfrlzpThsIWIF • West Ed Mapping Project: Tabled to next meeting • Other: <ul style="list-style-type: none"> - SUHSD Industry Advisory Meeting: This year's theme is Mission Possible. There will be breakout sessions for every industry with a student panel. Hoping to have the second Industry Advisory Meeting sometime in February – March and the third in May. In between meeting there will be industry collaboration. • CUSD ESL Pathways: Currently reviewing all courses; re-evaluating what is being offered to garner more student interest. ESL will still offer multi-level but focus more on the workplace example ESL for Customer Service Position. Will add a 2nd ESL class for someone needing work, struggling to get a job. ESL skills to gain and return employment. • ESL at SUHSD is going on the same pathway. • At SWC, Carol and Diane are working on 5 Non Credit Certificates – all prepare students to go into a certificate program or degree, they are all pathways. 			



--	--

DRAFT