



## CAEP Advisory Committee Meeting Minutes

DATE: FEBRUARY 20, 2019

TIME 1:30 PM

LOCATION: SWC 662

<b>CO-CHAIRS</b>	Ryan Burke	Jennifer Lewis	Carol Stuardo	
	Michelle Dullea	Osvaldo Mendoza		
	Diane Edwards	Mary Murphy		
	Sara Garcia-Salgado	Crystal Robinson		
<b>HANDOUT(S)</b>	February 6, 2019 Meeting Minutes			
	<ul style="list-style-type: none"> <li>• <b>Welcome and Introductions</b></li> <li>• <b>Public Comment</b> – None</li> <li>• <b>Approval of Minutes</b> – Crystal called for the review of minutes. February 6, 2019 minutes approved with one correction.</li> <li>• <b>Agenda Item 1 – Workgroup Check-in Report Out:</b> All workgroups identified as wanting professional development for all staff and student cohorts.</li> <li>• <b>Agenda Item 2 – CUSD Curriculum Update:</b> Still looking for a Graphic Design Instructor.</li> <li>• <b>Agenda Item 3 – SWC Curriculum Update:</b> Writing eleven Non Credit courses. Working on an Electrician Training Program.</li> <li>• <b>Agenda Item 4 – SUHSD Curriculum Update:</b> Teachers are working on Academic Program Curriculum on Fridays. Right now, they are focusing on standards.</li> <li>• <b>Agenda Item 5 – Strategic Plan Section 2.2: Pre-Planning Assessment:</b> Committee members worked on chart to show who provides education and workforce services to adults in our region, what kinds of adult education services they provide and who are how are those services funded. At next meeting, committee will finalize chart.</li> <li>• <b>Other:</b> SUHSD Industry Advisory Event will take place on April 18<sup>th</sup>, would like to have representation from SWC and CUSD.</li> </ul> <p>SWC CE Expo March 13 – Workforce Development Career Expo for CTE Programs. There will be information for students, campus tour, exhibit booths and lunch will be provided. All programs will be represented. SWC will invite all SUHSD High School and Adult Education students. Buses for Adult Education students have already been ordered. SWC can arrange a visit just for Adult Education teachers to visit campus and meet with SWC faculty.</p>			

