



SOUTH BAY
ADULT EDUCATION

CAEP Advisory Committee Meeting Minutes

DATE: APRIL 17, 2019

TIME 1:30 PM

LOCATION: SWC 662

CO-CHAIRS	Jennifer Lewis			
	Mary Alvarado	Myesha Jackson	Crystal Robinson	
	Michelle Dullea	Oswaldo Mendoza	Carol Stuardo	
	Sara Garcia-Salgado	Jessica Noel		
HANDOUT(S)	March 20, 2019 Meeting Minutes South County Data Presentation 2019-2020 CAEP Allocations			
	<ul style="list-style-type: none"> • Welcome and Introductions • Public Comment – None • Approval of Minutes – Crystal called for the review of minutes. Minutes approved with correction to Agenda Item 2 to add link with logic models to show entire picture of activity. • Agenda Item 1 – Consortium Update: On Saturday, April 12th SY Se Puede Event was held at San Ysidro High School. There were consortium wide planning meetings with San Ysidro Agencies. It was the first of two events geared towards parents. There were two presenters and three workshops. Around 15 parents attended and they enjoyed it. The objective of the event was to teach parents of K12 students strategies on how to be successful in college and career. • Agenda Item 2 – CUSD Curriculum Update: Next semester will be offering a K12 Success and Child Development classes. Trying to get closer to Navy base. • Agenda Item 3 – SWC Curriculum Update: Have over 40 courses in the curriculum review process. Courses include CTE, Basic Skills, Student with Disabilities and some ESL. All courses are Non Credit. Also going in are some certificates, customer service and some communication classes. Will start looking into writing curriculum that can tie into pathways for science classes. • Agenda Item 4 – SUHSD Curriculum Update: Currently working on WIOA Plan. Focusing on IET classes which is a CTE class paired up with an ESL class. Get students into career pathways, so far have identified Floral, Building Maintenance with San Diego Apartment Association, SWC will do the OSHA class. Goal is to offer ESL Support in all CTE classes. Hired a new Resource Teacher, Audrey Dierdorff to work with local high schools to identify senior students and 18th year old students who are not on track to graduate. The goal is to have those students attend an adult school and obtain their high school equivalency. Wants to get those students through Adult Education and then to SWC. • Agenda Item 5 – Presentation: South County Data: by Jessica Noel, Research Analyst at SWC. The presentation was composed of the following areas. <ul style="list-style-type: none"> Study Area Definition – zip codes included in this study area are non-military zip codes identified by SWC and Government Relation Office as South Bay. Demographics - there are approximately 509,000 people in this study area. 50.9% are female. 75% of people in study are ages 18 and older and 61% identify as Hispanic. Nearly half of SWC AEP students are 40 and older. Community Need - about 23.8% of people who live in the South Bay speak English less than "very well". About 7.4 % of adults in the South Bay have a disability. 22% don't have a high school education. 			

Labor Market – Top Industries in the South Bay are: Government, Retail Trade, Health Care and Social Assistance, Accommodation & Food Services and Manufacturing. In demand Technical Skills are: Merchandising, Employment Agency, Selling Techniques. In demand Soft Skills are Management, Sales and Customer Service.

The complete presentation will be posted on our southbayadulted.org website.

Jennifer shared that it's important to know where our services are being offered consortium wide, as a whole and individually. And asked what is the next step with this data? How do we evaluate it?

- **Agenda Item 6 – 2019-2020 CAEP Allocations:** Legislation states that we are guaranteed last year's allocation. In 18-19 we received our first COLA. For 19-20 there's an additional COLA of \$495,505. We are using the same percentages for disbursement. We will have a CDC meeting on April 29th to approve this allocation.

Coronado will not be accepting their portion of the 19-20 COLA of \$7,779. These funds will be reallocated. There's a proposal to split the funds 50/50 between SWC and SUHSD. The base funding plus the 19-20 COLA with the proposed split of Coronado's funds between SWC and SUHSD would give CUSD: \$225,472, SUHSD: \$14,111,942 and SWC: \$479,045 for 2019-2020.

Crystal asked the advisory committee if they were okay with this recommendation or if they opposed? All members agree with recommendation.

- **Other:** Crystal wants advice on the logic models. Looked at them with Implementation Team. A lot of questions were on implementation. Level of detail will take place during implementation. Made most of the edits the advisory committee had last time. At our next advisory committee meeting, we will look at strategic plan.

Received email from state office informing adult schools will be required to give K12 adult education student a state ID #. Tomorrow there will be a webinar on how to implement this. Might have to make changes to logic model due to tomorrow's webinar.

Do we move forward with branding the consortium or keeping our identity and branding a partnership? This needs to be clearer on the logic model.

