



CAEP Advisory Committee Meeting Minutes

DATE: MAY 1, 2019

TIME 2:30 PM

LOCATION: SWC L246

CO-CHAIRS	Ryan Burke	Jennifer Lewis	
	Michelle Dullea	Oswaldo Mendoza	Carol Stuardo
	Myesha Jackson	Crystal Robinson	
HANDOUT(S)	April 17, 2019 Meeting Minutes Three-Year Plan 2019-2022 Draft		
	<ul style="list-style-type: none"> • Welcome and Introductions • Public Comment – None • Approval of Minutes – Crystal called for the review of minutes. Minutes approved with correction on agenda item 5. • Agenda Item 1 – Consortium Update: There was a webinar on statewide student ID #'s for Adult Ed students. It's new requirement coming July 1, 2019. Adult education students who do not provide their social security number will be required to have a State ID #. Each district needs to make a decision on who will do the work, adult education staff or district staff. CALPADS will generate a student ID # once student information is entered into the system. At this point there are no adult school students in CALPADS. Goodwill Curriculum Update– Michelle will be focusing on ESL curriculum for Customer Service. The plan is to have it ready for fall semester. Building Maintenance Curriculum Update – SUHSD has hired Henry Bayon to teach the class. Crystal met with Mr. Bayon and gave him all the meeting notes from the Apartment Association meetings. Crystal will coordinate a meeting mid-May with the Apartment Association to look at the course outline and have it ready to go for fall semester. SWC would like to be involved in the curriculum process with Henry, Myesha will identify someone. Crystal will also coordinate with Allen from the Apartment Association a larger meeting to review curriculum and contribute final comments as discussed at the Industry Advisory Committee Meeting. • Agenda Item 2 – CUSD Curriculum Update: Will not be offering K12 Success class in the fall. Will only be focusing on Child Development. Dr. Battle is meeting next Thursday with District Office to discuss opening child development courses. Students would like to receive college credit for the class. At our next advisory committee meeting Oswaldo will come back with what kind of certification they are looking for. • Agenda Item 3 – SWC Curriculum Update: Jennifer asked how are we going to set up the course work list? We will create a sample and then get input from advisory committee. Fields for data base: title, description, number of hours and course outline. • Agenda Item 4 – SUHSD Curriculum Update: will be offering new CTE classes to meet the needs of the community. Still developing the fall semester schedule. Focusing on High School Diploma, ESL and Adults with Disabilities. • Agenda Item 5 – Review First Draft of Three Year Strategic Plan: Crystal presented a rough draft of the Three-Year Plan. The Advisory Committee reviewed the template from the state. Crystal asked the committee for input on what else should be included. Crystal will share the plan on google drive and have committee give individual input. Final input will be reviewed at next meeting. • Other: We will continue meeting during summer. 		

