



## AEBG Advisory Committee Meeting Minutes

DATE: MAY 16, 2018

TIME 2:30 – 4:00 PM

LOCATION: SUHSD AIC

<b>NOTE TAKER</b>	Melissa Torres		
<b>CO-CHAIRS</b>	Jennifer Lewis		
	Wes Braddock	Sara Garcia-Salgado	Jessica Noel
	Michelle Dullea	Osvaldo Mendoza	Crystal Robinson
	Diane Edwards	Mary Murphy	Sheryl Sanchez
<b>HANDOUT(S)</b>	April 18, 2018 Meeting Minutes		
	<ul style="list-style-type: none"> <li>• <b>Welcome and Introductions</b></li> <li>• <b>Public Comment</b> – None</li> <li>• <b>Approval of Minutes</b> – Crystal called for the review of minutes. Adoption of Minutes: April 18, 2018 – APPROVED with no correction.</li> <li>• <b>Agenda Item 1 – Discussion: 2018-19 Annual Plan Initial Planning:</b> The 18-19 Annual Plan is the final year of our current 3-year plan. Advisory committee members were grouped by district SWC, CUSD and SUHSD. They were given a packet with the Annual Plan sections below and supporting documents for each section. Crystal asked the groups to discuss what can they implement for 18-19? Also, to take ideas from each section of the packet, see what works for their district and what doesn't, add and delete ideas as they saw fit.             <ul style="list-style-type: none"> <li>○ Shared Professional Development – A critical element to ensuring the effective implementation of the Consortium's plans to improve adult education programs are faculty and staff equipped with the skills, knowledge, and support needed to deliver high quality instruction and use classroom support strategies that foster learner persistence and goal achievement.</li> <li>○ Gaps in Services – Identify strategies planned to incrementally increase capacity in identified gap areas as well as those that help maintain established levels of service. Plans will have identified programming and service gaps including lack of providers, services, access, attainments, and/or performance.</li> <li>○ Seamless Transitions – How will the Consortium align and connect existing and future adult education programs to postsecondary academic pathways and/or career pathways leading to employment? Activities should address how the Consortium will align placement tools, curriculum, assessment tools and rubrics, and student performance outcomes across delivery systems to ensure that student transition paths, both between providers and into postsecondary credit programs, are understood and supported across all systems.</li> <li>○ Student Acceleration – Identify activities that you will implement and/or improve through using specific evidence-based strategies across the region, within and between systems where they currently don't exist, to accelerate student's progress.</li> <li>○ Leveraging Resources – Identify strategies planned to leverage existing regional structures and utilization of resources, including leverage existing assets or structures to benefit the adult learners in the region.</li> </ul> </li> </ul>		

- Fiscal Management – Provide a narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan. Please describe your approach to incorporating remaining carry-over funds from prior year(s) into activities planned for 2018-19.
- Meeting Regional Needs – What are the primary gaps/needs in your region? How are you meeting the adult education needs and identifying the gaps or deficit in your region? Please provide reasons for the gap between the need in your region and the types and levels of adult education services currently offered. How do you know? What resources did you use to identify these gaps? How will you measure effectiveness/progress toward meeting this need?

**Share Out:**

- **SUHSD** –
  - Have a common Job Developer Community Specialist
  - Partnership for Employment
  - Across consortium faculty observation
  - Better outreach and marketing
  - Next year – CTE realignment to industry
- **SWC**
  - Current professional development opportunities open to consortium
  - Online training for faculty during summer
  - Ed planning across consortium
  - Disabilities support services – gap
  - Potential GED program at SWC offered by SUHSD
  - Internal Ed plan system
  - Connecting data and tech to better serve students
  - Evaluation assessment
  - Data sharing to collaborate
  - Progress indicators for non-credit
  - Shared schedule
  - Marketing need
  - Learning community for adult ED students at SWC
  - Mobile unit as consortium for events to push consortium concept
- **CUSD**
  - Access to teacher information to teach at another district
- **Agenda Item 2 – Other:** None.

Meeting adjourned at 4:00 p.m.