



CAEP Advisory Committee Meeting Minutes

DATE: MAY 28, 2019

TIME 11:00 AM

LOCATION: SWC 662

CO-CHAIRS	Ryan Burke	Jennifer Lewis		
	Michelle Dullea (Zoom)	Sara Garcia-Salgado	Mary Murphy (Zoom)	Crystal Robinson
	Diane Edwards	Myesha Jackson	Oswaldo Mendoza	Carol Stuardo
HANDOUT(S)	<p>May 15, 2019 Meeting Minutes 2019-2020 SBAEC Allocations</p>			
	<ul style="list-style-type: none"> • Welcome and Introductions • Public Comment – None • Approval of Minutes – Crystal called for the review of minutes. Minutes approved with correction on Item 3. • Agenda Item 1 – Revised 2019-2020 CAEP Allocations: based on the Governor’s May revise there’s a decrease in the 19-20 COLA. Before the revise our COLA amount was \$495,505 after the revise it dropped to \$466,866. <p>Crystal used the base funding and same percentage allocations as we’ve been using to show the new distribution. Fiscal Admin cost will be 5.25% of whatever the consortium fund is.</p> <p>Coronado will not be accepting any 19-20 COLA funds. Originally SWC had proposed splitting it 50/50 between SWC and SUHSD.</p> <p>Sara asked if the advisory committee considered applying the same percentages to dividing up CUSD’s COLA?</p> <p>SUHSD is okay with keeping the 50/50 split, since they already received based allocation and COLA, this is extra money.</p> <p>Sara commented, it’s hard to advocate for additional money for Adult Education when there is carryover; it’s hard to justify the need when there’s a carryover. When can we have these financial conversations as a consortium?</p> <p>SWC stated they carry over each year but has reasons as to why this happens.</p> <p>At our previous CDC meeting there were concerns from CDC members about money going back to the consortium fund. The reason there’s more money going into the consortium fund is due to SUHSD’s Finance Department taking a smaller percentage as Fiscal Agent. The \$12,652 is the result of the Finance Department taking a lesser amount than the previous year making the total 19-20 Consortium Fund amount \$418,486.</p> <p>Dr. Burke recommended having a definitive plan for the consortium fund. Spend it consistently a one-time expenditure i.e. transition specialist, advise as a group on how to spend it. If we can’t spend it then get the money out to where it can be spent.</p> <p>In our Three-Year Plan we have plans for the consortium. But we haven’t established what year we’ll implement them. Examples are marketing (priority for 19-20), transition specialist, researcher.</p> <p>Jennifer recommends identifying the highest priority in year one. Also, what if the \$12,652 is always redistributed based on the percentages and that is how we handle this fluctuation?</p> <p>Diane suggested spending the \$12,652 developing a plan for hiring a transition specialist. To find out if we need a transition specialist or researcher, funded by consortium or each member hires their own.</p>			

The consensus of the Advisory Committee is to split CUSD's COLA 50/50 between SUHSD and SWC.

Crystal asked the committee if their recommendation is to keep boost amount from Fiscal Agent in consortium fund or distribute it amongst consortium members? Voted to keep it in the consortium fund.

The recommendation to the CDC will be:

Base funding plus proposed COLA for 19-20

Total SUHSD: \$14,084,447
SUHSD member: \$13,641,511
SUHSD Consortium: \$418,486
SUHSD Fiscal Admin: \$24,450
Total SWC: \$477,901
Total CUSD \$225,472

- **Other:** None