



AEP Advisory Committee Meeting Minutes

DATE: SEPTEMBER 19, 2018

TIME 2:30 PM

LOCATION: SUHSD AIC

CO-CHAIRS	Ryan Burke			
	Michelle Dullea	Myesha Jackson	Crystal Robison	
	Diane Edwards	Oswaldo Mendoza	Sheryl Sanchez	
	Sara Garcia-Salgado	Mary Murphy	Carol Stuardo	

HANDOUT(S)	<p>August 15, 2018 Meeting Minutes Consortium Three Year Guidance 2019-2022</p>
	<ul style="list-style-type: none"> • Welcome and Introductions • Public Comment – None • Approval of Minutes – Crystal called for the review of minutes. August 15, 2018 minutes approved as corrected. • Agenda Item 1 – LaunchBoard Training Team – November 15: Crystal would like to form a small consortium team to be trained on November 15, 2018 in Poway. Through LaunchBoard we can view data by region, consortium and statewide. K-12 data comes from TOPS and Community College data comes from MIS system. We can use this tool for our three-year planning process. • Agenda Item 2 – Workgroup Report Out: kick-off event will take place on October 19, 2018. This year the workgroups will be gaps in services, seamless transitions, student acceleration and marketing. • Agenda Item 3 – CUSD Curriculum Update: in the process of opening a third ESL class. • Agenda Item 4 – SWC Curriculum Update: looking to offer OSHA classes as soon as possible. Maybe offer one class at Chula Vista Adult School in the spring. • Agenda Item 5 – SUHSD Curriculum Update: Sheryl is working on training curriculum for Truck Driving Class B Non-Passengers. Also working on new High School Subject curriculum. Dr. Burke will present at the WIOA Southern Region Meeting on providing ESL support to CTE classes. • Agenda Item 6 - Consortium Three Year Guidance 2019-2022: there is a template for our three-year strategic planning. Template consist of: <ul style="list-style-type: none"> ○ Section 1: Consortium Information ○ Section 2: Comprehensive Regional Three-Year Plan <ul style="list-style-type: none"> - 2.1 Executive Summary - 2.2 Pre-Planning Assessment - 2.3 Community Need and Customers - 2.4 Identifying Goals and Strategies - 2.5 Piloting and Implementation • Agenda Item 6 – Overview of November 2 Advisory Retreat: looking for a meeting room at the Crown Cove Aquatic Center. The retreat will take place from 9:00 a.m. to 3:00 p.m. • Other: no Advisory Committee meeting on October 3, 2018.

