



## CAEP Consortium Directors Council Meeting Minutes

DATE: JUNE 2, 2022

TIME 2:00 PM

LOCATION: ZOOM

<b>CDC-MEMBERS</b>	Dr. Megan Battle	Dr. Minou Spradley	Dr. Vernon Moore	
<b>ATTENDEES:</b>	Crystal Robinson	Dr. Jay Marquand	Dr. Christine Jensen	Diane Edwards
	Sylvia Garcia	Jennifer Lewis	Dana Orozco	Sara Garcia-Salgado
<b>HANDOUT(S)</b>	April 27,2022 Meeting Minutes			

- **Welcome and Introductions**
- **Public Comment:** None
- **Adoption of Minutes:** April 27, 2022 – Approved with no corrections.  
  
Motion for approval made by Dr. Battle, seconded by Dr. Spradley. Motion carried unanimously.
- **2022-2025 CAEP 3 Year Plan:** structure consists of Executive Summary, Assessment, Regional Service Providers, Metrics, Objectives, Activities and Outcomes and Funds Evaluation. Highlights from presentation were:  
  
Executive Summary – Vision: members of the consortium offer well-aligned educational programs that provide the region’s adults with equitable access to educations services that prepare them for citizenship, completion of high school diploma, gain skills for high demand jobs and transition to postsecondary institutions and/or workforce.  
  
Assessment - creating student survey which went out to current and former students for all 3 members; around 500 responses were received.  
  
Regional Alignment and Priorities – all career training programs around the consortium are linked to industry advisories, nearly all are articulated with southwestern college.  
  
Objectives are new in this 3 Year Plan compared to previous 3 Year plans. Each members has chosen activities for each one of the objectives.  
  
Objective 1: Address Educational Needs- maximize course offerings in all program areas is the primary way in which our consortium would address educational needs, due to the large existing community of need.  
  
Objective 2: Improve Integration of Services & Transitions – strategies to improve integration of services and transitions into postsecondary education and the workforce include Integrated Education and Training and concurrent enrollment.  
  
Objective 3: Improve Effectiveness of Services – strategies to improve effectiveness of services include streaming data collection policies and procedures, consolidating pathways for students where possible, and further leveraging funding to facilitate completion of CAEP goals.  
  
Motion for approval of the 22-25 CAEP 3 Year Plan made by Dr. Battle, seconded by Dr. Moore. Motion carried unanimously.
- **2022-2023 CDC Chair Selection**  
  
Dr. Moore nominated Dr. Battle for 22-23 CDC Chair. Dr. Battle accepted nomination.
- **Announcements:**  
  
An increase in funding is coming.

- **CDC Meeting Calendar:**

Next CDC meeting will be sometime in the beginning of September 2022 to approve Annual Plan.

**Meeting adjourned 2:38 p.m.**

