



## AEBG Consortium Directors Council Meeting Minutes

DATE: AUGUST 12, 2019

TIME 2:00PM

LOCATION: SWC ROOM 662

<b>CDC MEMBERS</b>	Dr. Megan Battle	Dr. Joe Fulcher	Dr. Minou Spradley	
	Ryan Burke	Myesha Jackson	Crystal Robinson	
<b>ATTENDEES:</b>	Michelle Dullea	Jennifer Lewis	Sara Garcia-Salgado	
	Diane Edwards	Oswaldo Mendoza	Jessica Noel	
<b>HANDOUT(S)</b>	May 30, 2019 Meeting Minutes 2019-2020 Annual Plan Presentation 2019-2020 Consortium Budget 2019-2020 Annual Plan			
	<ul style="list-style-type: none"> <li>• <b>Welcome and Introductions</b></li> <li>• <b>Public Comment:</b> None</li> <li>• <b>2019-2020 CDC Chair:</b> Dr. Fulcher nominated Dr. Spradley to be the CDC Chair for 2019-2020. Dr. Battle seconded, and Dr. Spradley accepted. To be effective the next CDC meeting.</li> <li>• <b>Adoption of Minutes:</b> May 30, 2019 – Approved with no corrections.  Motion for approval made by Dr. Battle, seconded by Dr. Spradley. Motion carried unanimously.</li> <li>• <b>2019-2020 Annual Plan Presentation:</b> Crystal started with accomplishments from 18-19, then proceeded with presenting the process used to develop the 19-20 plan, which started with a consortium summit, followed by a consortium evaluation by the advisory committee, followed by faculty workgroups who met throughout the 2018-2019 school year organized into four different workgroups based on statewide CAEP goals: Gaps in Services, Seamless Transitions, Student Acceleration, and Marketing. The workgroups provided us with the bulk of the 3 year plan, which consists of the goals and strategies to follow over the next three years. The Advisory Committee further refined the goals and strategies over multiple meetings. The 19-20 plan addresses the immediate goals of the 3 year plan.  Common themes were uncovered in all workgroups, around a lack of sufficient professional development, data, and student support services. Around these themes, workgroups recommended significantly increasing PD, and creating consortium data analyst and transition specialist positions.  The Advisory Committee further refined these recommendations by suggesting that consortium funds be set aside for professional development, as well as a consortium project to gather details and create specific recommendations around data collection/sharing and student transition services (in lieu of creating new positions at this time).  Regarding the consortium project, Dr. Spradley inquired as to the need to devote more time to gathering information, when workgroups had recommended the positions be created. Dr. Fulcher inquired as to why funds are not being diverted toward direct services to students, rather than funding a project. Several members of the Advisory Committee responded with how important it was to include more stakeholders in gaining specifics about what the gaps are data collection/sharing and transition services, and being able to create a plan, together, to address those specific gaps. Dr. Battle agreed that it would be fiscally responsible to complete the project before committing to new positions.  The consortium project would result in strategies 5 &amp; 6 under Student Acceleration in the 19-20 plan to be combined and reworded to describe the project.  Motion for approval made by Dr. Battle, with edit to Student Acceleration section of the plan, seconded by Dr. Spradley. Motion carried unanimously.</li> <li>• <b>2019-2020 Allocation Amendment:</b> Crystal presented a proposed consortium budget that reflects</li> </ul>			

an increase in SUHSD (\$60,000) and SWC (\$20,000) funds to carry out the professional development laid out in the 19-20 plan, and an additional increase to SWC (\$225,000) to carry out the consortium project. CUSD has previously stated that although they commit to participating in consortium PD, they would not accept additional funds in 19-20 to do so. Crystal reiterated that this increase in funding is specifically tied to the consortium activities in the 19-20 plan, and are not intended to be added to members' CAEP base funding. We are in a position to carry out these consortium activities in 19-20 due to a large carryover from 18-19. Any potential recommendations to create new consortium positions in the future would need further examination of the consortium level budget.

Motion for approval made by Dr. Fulcher, seconded by Dr. Battle. Motion carried unanimously.

- **Announcements:** Crystal will make the aforementioned edits to the annual plan to account for the consortium project, as well as set up the allocation amendment, and will follow up with the CDC members for their approval in NOVA.
- **CDC Meeting Calendar:** Next meeting will be in April to approve the 2020-2021 Consortium Fiscal Agent Declaration (CFAD).
- **Adjourn:** Meeting adjourned at 3:05 pm

