



## AEBG Consortium Directors Council Meeting Minutes

DATE: MAY 30, 2019

TIME 11:00 AM

LOCATION: CUSD BOARD ROOM

<b>CO-CHAIRS</b>	Dr. Megan Battle	Dr. Joe Fulcher	Dr. Minou Spradley
<b>ATTENDEES:</b>	Ryan Burke	Myesha Jackson	Crystal Robinson
	Michelle Dullea	Jennifer Lewis	
	Diane Edwards	Osvaldo Mendoza	
<b>HANDOUT(S)</b>	April 29, 2019 Meeting Minutes AEBG 2018-2019 Annual Plan SBAEC 2018-2019 Draft Allocations 2017-2018 Data Integrity Reports		
	<ul style="list-style-type: none"> <li>• <b>Welcome and Introductions</b></li> <li>• <b>Public Comment:</b> None</li> <li>• <b>Adoption of Minutes:</b> April 29, 2019 – Approved with no corrections.               Motion for approval made by Dr. Spradley, seconded by Dr. Fulcher. Motion carried unanimously.</li> <li>• <b>Agenda Item 1 – Review and Approval of 2019-2022 Three-Year Strategic Plan:</b> Crystal presented the process used to develop the plan, which started with a consortium summit, followed by a consortium evaluation by the advisory committee, followed by faculty workgroups who met throughout the 2018-2019 school year organized into four different workgroups based on statewide CAEP goals: Gaps in Services, Seamless Transitions, Student Acceleration, and Marketing. The workgroups provided us with the bulk of the 3 year plan, which consists of the goals and strategies to follow over the next three years. The Advisory Committee further refined the goals and strategies over multiple meetings.               The three year plan is broken down into the following major sections, in which Crystal provided an overview of each section: Pre-Planning Assessment, Community Need &amp; Customers, Identifying Goals &amp; Strategies, Piloting and Implementation, and an Appendix that includes CAEP student demographic data from all three members as well as a community assessment provided by SWC.               Dr. Spradley inquired if there is data state wide for the ABE and ASE populations, and how does the data compare to ours? Dr. Burke commented that we are above state average. Dr. Fulcher stated there’s also demographic information that we need to take into account.               Dr. Fulcher asked if our course offerings align with the regional profile presented. Crystal stated, as far as CTE, this is a main goal of the consortium; to align our course offerings to South Bay industry needs. In ESL it depends what zip code we are referring to; there are greater needs in some zip codes than others.               Dr. Fulcher asked what we can do to make student students look for jobs outside the region that might pay more than jobs in the South Bay; training for entry level jobs that pay more so in the future they can look for jobs outside this area. Dr. Burke stated this data provides the opportunity to ensure that people can obtain local jobs, there are many jobs coming to the South Bay.               Marketing logic model figure 1b – Dr. Spradley asked for clarification regarding the immediate, intermediate, and long term outcomes; there’s an increase in enrollment over 17-18 but compared to what year? Asked to add verbiage to make it clear what these numbers are being compared to.               Dr. Fulcher would like a periodic update on goals presented in three year plan.               Motion for approval made by Dr. Fulcher with corrections to logic model 1b, seconded by Dr. Spradley. Motion carried unanimously.</li> <li>• <b>Agenda Item 2 – Review and Approval of 2019-2020 Consortium Fiscal Administration Declaration (CFAD):</b> with the Governor’s May revise there’s been a reduction in the COLA. Advisory Committee has met and discussed and has come up with the same recommendation as previously, which is to split CUSD’s portion of the COLA (\$7,330) 50/50 between SWC and SUHSD.               Another change is the Admin costs. Indirect rate is lower. Indirect rate decreased from 8.5% in 2018-</li> </ul>		

2019 to 5.52% in 2019-2020, resulting in a lower admin cost in 2019-2020.

Dr. Fulcher noted that he had some objections at the last meeting in regards to the method used to distribute funds. Using the same percentage distribution in use in previous years should have been taken into consideration.

Dr. Battle cautioned against setting a precedent that strays from methods of distribution used in previous years.

Dr. Spradley asked that there be transparency as to why and how recommendations take place.

Motion for approval made by Dr. Spradley, seconded by Dr. Fulcher. Motion carried unanimously.

- **Announcements:** Next week the advisory committee will start working on the 19-20 annual plan, which is due to the state on August 15, 2019.
- **CDC Meeting Calendar:** Next meeting will be in August to approve the 2019-2020 annual plan at SWC.

